

ENVIRONMENTAL POLICY

Restore plc is committed to minimising the impact of its activities on the environment . To this end Restore plc:

- Is committed to the prevention of pollution, the protection of the environment, and to maintain, implement and improve environmental performance and management as an integral part of our business
- Will promote recycling amongst staff and amongst our customers
- Will carefully manage our fleet of vehicles to minimise toxic emissions
- Will minimise our energy and water consumption
- Will identify and agree with our customers, employers and visiting contractors the environmental aspects of our activities and aim to meet or exceed legislative and best practise requirements
- Will systematically identify impacts and eliminate, reduce or control impacts to environmental receptors
- Will comply with relevant environmental legislation and guidance, Group policy and other corporate and industry best practise initiatives to which Restore subscribes
- Will regularly review legislation and new best practise developments and ensure that where appropriate these are incorporated into existing management practises and procedure
- Will undertake open and timely measuring, monitoring and reporting of environmental performance through regular review and audit
- Will periodically set, review and publish objectives and targets
- Will provide appropriate training on relevant products, activities and management procedures
- Will communicate internally and externally our policies, procedures and performance where appropriate, to all interested parties

The ultimate responsibility for environmental performance lies with the Managing Directors who will ensure that it is given equal priority with other major business objectives. Implementation of this policy is a line management responsibility at all levels together with participation of all employees.

This policy, supported by instructions, procedures and organisational arrangements within Restore, is to be applied to all activities, products and services carried out by the company.

All directors, managers, supervisors, employees and sub contractors will enforce this policy.

The Managing Directors are responsible for the environmental performance of the company.

This policy will be revised and updated as necessary.

Neil Clark
Managing Director
Records Management

Duncan Gooding
Managing Director
Datashred

Version Number	Issue Date	Reviewed By	Last Review Date	Approved By	Document Owner	Pages
006	31/10/19	Duncan Gooding	29/10/19	Managing Director	Dave Reynolds	Page 1 of 1
Uncontrolled if printed						
As the incoming Datashred Managing Director, Duncan Gooding has agreed and approved this policy						